

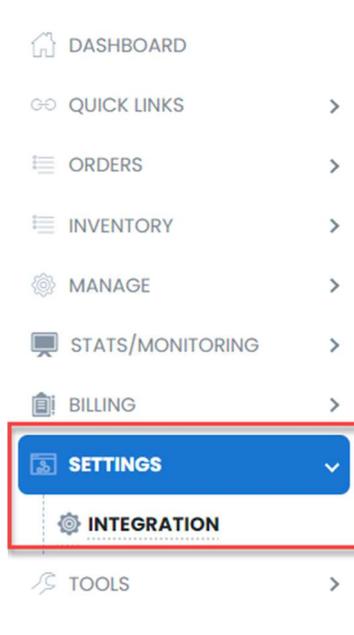
Zoom App Marketplace - Installation and Management of the Flexpoint powered by Xtel for Zoom Application

Summary

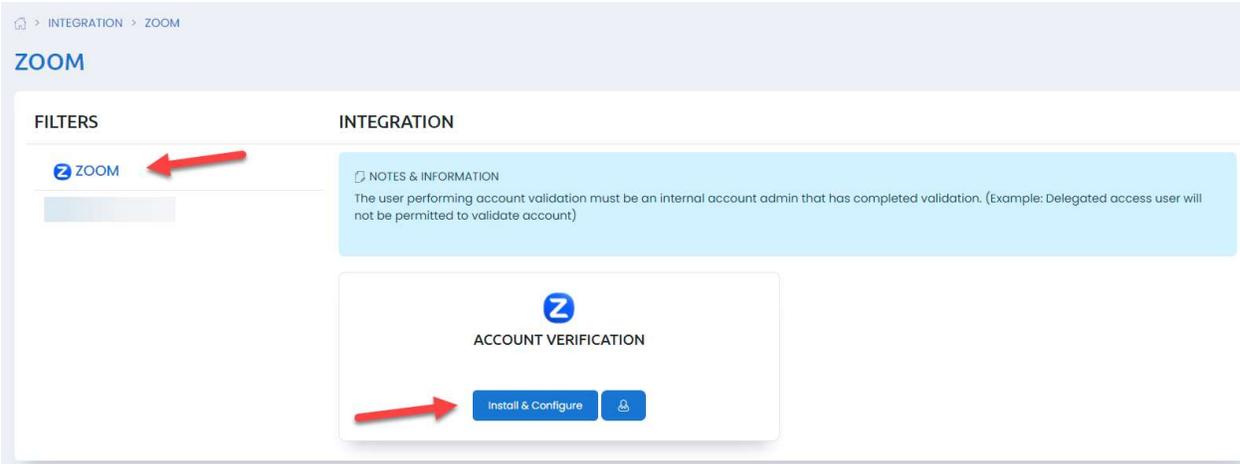
Integrate Zoom with The Portal to use Zoom as your Unified Communications solution.

Install

1. Navigate to your Portal homepage. —
2. Go to Settings in the navigation bar and go to Integration

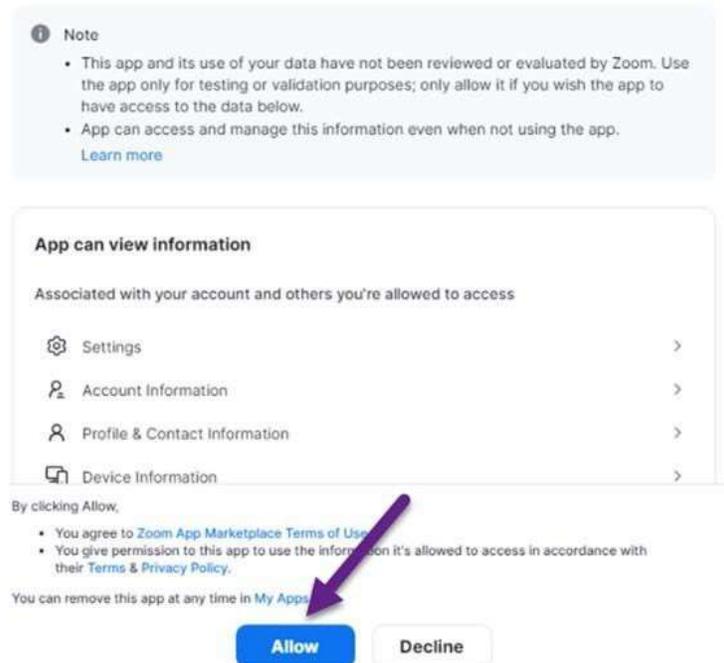


3. From the integration page, select Zoom, then click the Install and Configure button

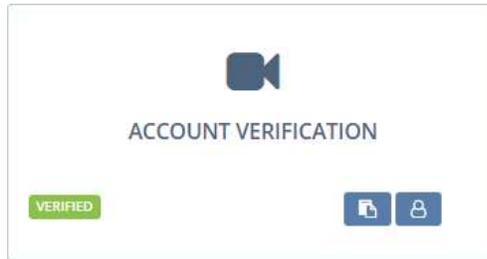


A new tab will open for you to authorize the application.

- Review each setting by clicking on the arrows.
- Click Allow.



1. Flexpoint powered by Xtel for Zoom now refresh and an *Authorization Code* will auto populate below the green *Verified* badge.

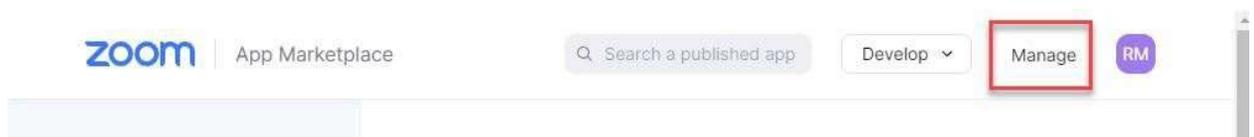


Your account is now active and ordering or uploading numbers along with provisioning is accessible for the Zoom product.

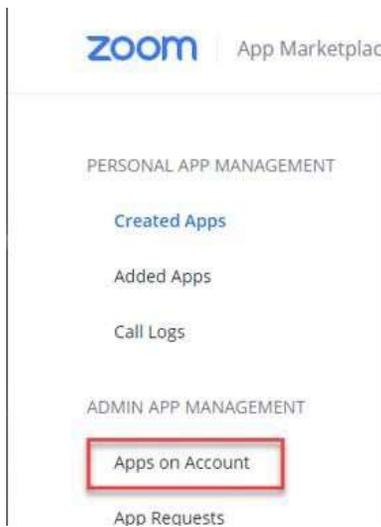
Removing Flexpoint powered by Xtel for Zoom Application Access

If you no longer wish to manage Zoom Phone with The Portal, you can remove it from Zoom. First, you must unassign and port numbers before removing the app.

1. Contact the support department letting them know you want to remove access to your Zoom Account.
2. Schedule your Port for any numbers you need to keep ownership of.
 - a. **NOTE:** Porting requires multiple documents and has strict timelines that will need to be met prior to disassociating the app.
3. Unassign any phone numbers assigned to users, call queues, auto receptionist, etc..
 - a. **NOTE:** You may need to wait until the day of your port to avoid any downtime.
4. Once all numbers have been unassigned and you have ported out, navigate to the Zoom Marketplace and select *Manage* in the top right.



5. Now select *Apps on Account* under the *Admin App Management* section.



6. Find Flexpoint powered by Xtel for Zoom in the list and select Remove. Your Zoom account is now no longer associated with Flexpoint powered by Xtel for Zoom